



Outside Trade Stands Booking Form





Outside Trade Stand Booking Form Wolsingham Show September 7th and 8th 2019

Charges this year are £3.50 per square metre
minimum charge of £140 applies.

These charges cover **both days.**

This application should be submitted AS EARLY AS POSSIBLE preferably before 1st JUNE to avoid disappointment.

A surcharge of £40 applies to all applications received after **June 30th**

TRADE STAND GUIDANCE NOTES:

- Trade-stands are allowed on the show-ground from Thursday afternoon prior to the Show.
- To help traffic flow would all large rigs endeavor to be on the Showground by Friday evening, and all other stands **not later than 8.00 am Saturday/Sunday.**
- As the space for trade-stands is limited, should there be more than 3 traders selling the same commodity we will limit the amount of stands in the interests of all. Should your application be unsuccessful, a refund will be made as soon as possible.
- Should you wish to advertise in the Show Catalogue please include proof advertisement (pdf copies sent to info@wolsinghamshow.co.uk), relevant fees & completed application form.
- **Please Note:** If you cancel after the 20th August we will not be able to give any refunds.
- Trade-stand passes must be displayed on the vehicle and personnel passes/wrist bands be worn at the entrance or charge will be made without reimbursement.
- Litter: please ensure your trade stand and frontage is cleared each evening and when you leave.
- It will not be permitted to run any LOTTERY, or games of chance i.e Darts, Pick a Straw on the showfield, Charities to consult with the committee.

CONFECTIONERY, ICE CREAM AND MINERAL WATERS ARE LET AS SOLE RIGHTS CONCESSIONS AND MUST NOT BE SOLD, WITHOUT PRIOR CONSENT OF MAIN CATERER.

**ALL TRADE STANDS TO BE REMOVED BY MONDAY AFTER SHOW
FAILURE TO DO SO WILL INCUR A PENALTY OF £50**



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Company: Tel No:

Address: E.mail:

Area Required: Length Frontage. Metres "A"

Min Depth "B" 7 metres Other

Charge for Stand "A" x "B" @ £ 3.50 = Min. Charge £140

Grass Cutting Service £10 YES Your pitch will be mowed the day before set up

Additional Staff Tickets @ £6 See info sheet for ticket allocations by stand size

RETAIL DISPLAY

Brief Description (eg. clothes, sweets etc)

Brief Description (eg. marquee, gazebo etc)

I shall be attending: **Saturday 7th September** Please tick
Sunday 8th September days attending.

I enclose my remittance of: £..... and S.A.E. for return.

I'm paying by cheque to:
Wolsingham Show

I'm paying BACS to: **Barclays Bank,**
Sort code: 20-09-44 Acc No: 30982008
PLEASE USE REFERENCE : OT19 and your company name

Signed: Capitals:

This application should be sent to:
D.S. Richardson, Fernleigh, 5 Front Street, Frosterley, Bishop Auckland, DL13 2QW **Please enclose S.A.E.**
Priority booking for 2019 will be given to those who attended in 2018 if booked before 1st june.

FOR OFFICE USE ONLY

TRADE STAND No: LOCATION:

RETAIL DISPLAY

Brief Description

Brief Description

VEHICLE PASSES / DAY PEOPLE PASSES /DAY CUT GRASS : YES NO



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Risk Assessment Form

Please complete in BLOCK CAPITALS (Please photocopy more sheets if you need to)

Stand Name: Name of Responsible Person:

Address:

Days Attending: SATURDAY SUNDAY BOTH Signature of Assessor:

Date of Assessment:

Products to be Exhibited:

Hazard (anything that could cause harm)	Who might be harmed and how?	What are you already doing?	What further action is needed?	Who is responsible for implementing further actions?

You can use your own Risk Assessment form if necessary/preferred.

DECLARATION: I have completed the exhibitor stand risk assessment and understand the requirement for ensuring that the necessary controls for eliminating or minimising risk are put in place. I have completed all pages of this form and apply for the trade space shown on page five; I agree On behalf of myself/named business to comply with the rules and conditions of Wolsingham and Wear Valley Agricultural Society which I have read and understood.