

# Wolsingham and Wear Valley Agricultural Society **Trader Terms & Conditions** September 5th and 6th 2026

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## **1. APPLICATION FOR SPACE / Trade Stand Allocation**

All applications shall be submitted on the appropriate booking form. Applications submitted in any other format will not be accepted. The application form must be signed by the Trader or their representative and the signature on the forms shall be deemed to be the acceptance by the Trader of these Terms and Conditions and their agreement to be bound by the same.

## **2. PASSES**

Vehicle pass(es), site plan, and admission tickets will be sent to the address given on your booking form, approximately two weeks before the Show.

## **3. OBSERVANCE OF REGULATIONS**

All Traders, their contractors and employees shall, while on the Showground, be subject to the rules and regulations of the Society, as interpreted by the Organisers, and the stewards and officials appointed by them.

## **4. WITHDRAWAL OR CANCELLATION OF SPACE RESERVED**

- Your booking is confirmed when an invoice is received from the Organisers. A refund of 75% of application fees paid will be issued for cancellations notified and acknowledged before 31st May 2026
- 50% will be refunded for cancellations received between 1st June and 31st July 2026
- No refunds will be issued for cancellations made on or after 1st August 2026. Where a trader withdraws from the Show or cancels the space reserved for any reason, all Application Fees shall be forfeited and the Organisers reserve the right to re-let the space. All cancellations to be made in writing to the General Secretary, Wolsingham Show, PO Box 326, Bishop Auckland DL14 4JD.

Traders are reminded that they **MUST PAY THEIR APPLICATION FEES BY 1st June 2026**. Late payment of invoices will be subject to a surcharge of £20.00. Non-payment by 1st June will be regarded as withdrawal or cancellation on their part and the site re-let.

## **5. HEALTH AND SAFETY REGULATIONS**

The Organisers, stewards, officials and any attending emergency services will direct, assist and pass on relevant emergency information where required. Our Event Safety Plan and Risk Assessments will be available on the day in the General Secretary's Office. Our Event Safety Officer will be in attendance throughout the event to monitor compliance with our Event Safety Plan. All Traders will be expected to comply with any safety instructions provided to them by the Organisers or their appointed agents. Traders must be conversant with and comply with current Health and Safety regulations, particularly with respect to their equipment and public safety.

A relevant Risk Assessment **MUST** be completed, dated, signed and returned to the Organisers with a copy of your public liability insurance and payment prior to the event. Where appropriate a copy of the Health and Hygiene Certificate must also be supplied. Foodstuffs and / or drinks may only be provided for immediate consumption from stands designated for hospitality purposes. No food or drink may be sold to the general public which is intended for immediate consumption from any other stand or outlet.

No glass bottles are allowed on the Show Ground.

**FIRE SAFETY**– Please note that it is a condition of our Event Safety Plan that no naked flames are permitted within any marquees, gazebos or units e.g. Gas appliances, candles, spirit burners.

## **6. TIMES OF OPENING**

All trade stands must be open and manned throughout the period the Show is open to the public - 8am to 5pm. – Traders must not move vehicles or dismantle their stand before 6pm on Show days.

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## **7. ALLOCATION OF SITES**

The allocation of sites and positioning of trade stand space will be entirely at the discretion of the Organisers, although reasonable efforts will be made to meet any request made by a Trader regarding the position of their stand wherever possible. Regular traders will be given priority when stand space is allocated, but this does not guarantee traders will automatically have the same position as in previous years, sponsors will be given priority. If you would like more information regarding sponsorship arrangements, please contact the Organisers. Applications from new traders will be considered for suitability as every effort is made to ensure an even distribution of stands on the Show Ground to the benefit of all.

- (a) Traders booking open space must apply and pay for sufficient space for all stays and guy ropes required for any building, tent, vehicle or caravan to be erected on the space.
- (b) Boundaries of sites will be marked and in no circumstances will traders be allowed to occupy a larger space than that allocated to them.
- (c) The trader will be responsible for all damage to their site by them, their employees or agents, and undertakes to make good any such damage.
- (d) It is the responsibility of traders to clear all litter from their pitch throughout the day and at the close of the Show. An additional charge will be made when rubbish has to be cleared by Show contractors.
- (e) Vehicles not within the boundaries of your pitch must be removed from the Show Ground by 8.00 am on Show days and parked in the trade stand car park.
- (f) All trade stands (indoor /food/ and outdoor) must complete a risk assessment and have a copy of this and proof of their current liability insurance which must be available for inspection on the day.

## **8. ELECTRICITY**

The Organisers can provide a limited electricity supply for trade stands. Please reserve this on the enclosed booking form and note the charge. Alternatively, you can use your own generator but this must be suitable for its intended use and a silent running type in consideration of your neighbouring stands. Safe arrangements for the storage of fuel and refuelling must be in place and covered within your risk assessment. Any cabling must not present risks due to slips, trips and falls or electrical hazard.

## **9. TRADING STANDARDS**

The Organisers shall have the power to remove from the Show Ground, any trader or itinerant vendor whose articles are not in accordance with the description given on the application form or meeting the standards that shall be deemed reasonable and appropriate by the Organisers.

## **10. FIRE PROTECTION**

- (a) It will be the responsibility of each trader to ensure that their risk assessment addresses fire hazards and that their own fire precautions are provided, particularly in the case where any heating or other similar appliance is used. IMPORTANT – Please note that it is a condition of our Event Safety Plan that no naked flames are permitted within any marquees, gazebos or cubicles e.g. Gas appliances, candles, spirit burners.
- (b) The Organisers reserve the right to instigate further rules and regulations in respect of health and safety and fire precautions, as may be felt appropriate or necessary from time to time.

## **11. NOISE**

Traders must not use any loudspeaker apparatus, noisy engines or other offensive practices such as to cause annoyance or interference to adjoining exhibitors.

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## **12. RESPONSIBILITY OF TRADERS**

The trader shall indemnify the Organisers in respect of all actions causes, claims, losses, proceedings or costs incurred claimed or arising out of the use by the trader of the Show Ground or by their agents, contractors, employees, licensees or other persons being present at their request or with their concurrence for the purposes of the Show. The trader shall similarly be liable for all plant equipment, vehicles, stands, animals, livestock, goods or other things of whatever kind or nature brought on to the Show Ground for whatever purposes and the trader shall be liable similarly for any matter arising out of the exhibition handling or housing of such exhibits and the conduct of the traders stand generally. Acceptance of this foregoing provision and the foregoing provisions generally shall be a condition precedent of entry.

## **13. CANCELLATION OF SHOW**

The Organisers reserve the right to cancel at any time and for any reason the Wolsingham Show held annually by the Wolsingham and Wear Valley Agricultural Society Ltd., subject to the organisers giving at least 24 hours notice of cancellation to the Exhibitor or Trade Stand Holder except in the case of the cancellation being due to fire, flooding, civil commotion, Act of God or riot, in which case notice given verbally or otherwise, by the Organisers shall be deemed sufficient. If the Organisers decide to cancel the Show, the Organisers shall endeavour to refund. The Exhibitor or Trade Stand Holder will be repaid their entry fee, less a small handling charge, and the Organisers will not be responsible for any financial, trading or other loss of whatever kind incurred by the Exhibitor or Trade Stand Holder. EXHIBITORS ARE ADVISED TO CARRY THEIR OWN CANCELLATION INSURANCE.

Traders caravans are only allowed on the Show Ground if they form part of your stand otherwise they should be parked in a designated caravan area within a car park as directed by the Organisers. Please ensure, therefore, that you book plenty of space – there is no allowance made for squeezing people in!

## **14. BBQS ARE NOT PERMITTED AT ALL ON SITE**

This includes behind trade stands for personal use. Any LPG heating appliances within Caravans must be subject to the necessary Gas Safety testing regime and used safely. A special pass must be obtained for all caravans and it must be clearly stated on the application form if this is to be sited within the paid area allocated to the stand or the caravan parking area. Charges: Caravan parking fees - Fee £20.00 per night (no electrical hook-up), No caravan entry after 10 pm. Traders wishing to apply to stay in our Caravan Parking Area should contact the Organisers by 1st July.

## **15. VACATING SHOWFIELD**

Traders / Exhibitors must clear their sites by 4pm on the day following the Show, failure to comply may result in additional charges. The Organisers will not be held responsible for any damage caused to items brought onto the Show Ground.

## **16. NO SUB-LETTING**

Trade stand space shall be for the sole and exclusive use of the applicant. Traders MUST NOT sell food suitable for immediate consumption (i.e. hot beef sandwiches etc.), only samples of food can be given away.

## **17. TRADE STAND COMPETITION**

All trade stands will be automatically entered into the Trade Stand Competition, unless they notify the Organisers that they do not wish to be part of the competition.

**TRADERS WILL BE HELD RESPONSIBLE FOR ALL FIRE AND ACCIDENTAL DAMAGE CAUSED BY THEM, THEIR EMPLOYEES OR AGENTS, AND THEREFORE EXHIBITORS ARE ADVISED TO INSURE NOT ONLY AS REGARDS THEIR OWN PROPERTY, BUT ALSO AGAINST THIRD PARTY CLAIMS, WHICH COULD INCLUDE FIRE, ACCIDENTAL DAMAGE AND PERSONAL INJURY.**